



JOB DESCRIPTION

ROLE: Seasonal Field Assistant

REPORTING TO: Head of Species Management

ROLE SUMMARY: The purpose of this role is three-fold:

1. To support to the species conservation team to reintroduce corncrakes to the Wensum Valley. Assisting with the aviculture at pre-release pens and night-time monitoring and catching of returning birds.
2. To liaise and help with stock movements at the release site, to ensure best results for returning birds, and future planning of habitat grazing management.
3. To assist with delivering objectives concerning turtle dove conservation for the Upper Wensum Cluster Farm Group, including monitoring a supplementary feeding trial.

Main Responsibilities

Aviculture

1. Daily feeding, cleaning and treatment of corncrake chicks in pre-release pens seven days per week on a pro rata basis
2. Transfer chicks from Pensthorpe to the pre-release pens
3. Keep detailed records and complete a season report
4. Feed and prepare prescribed diets; monitor, record and report diet consumption
5. Adhere to disease risk management protocols at pre-release site

Farming and stock management

1. Assist stockman where required
2. Liaise between the farmer, livestock manager and head of species management to ensure management plan is feasible on a weekly basis with potentially changing requirements depending on location of returning birds.
3. Assist and report on release site management.

Monitoring

1. Carry out night-time monitoring and mapping of returning birds
2. Assist with catching returning birds
3. Assist with ringing and releases of chicks and data management
4. Liaise with Upper Wensum Cluster Farm Advisor to assist with monitoring returning wild turtle doves to sites at selected farms

Visitors (as required)

1. Be an ambassador for Pensthorpe, showing exceptional standards of customer care; greeting customers with a smile and showing courtesy at all times
2. On an occasional basis, assist with presentations and visitor interaction events
3. Take the necessary action to ensure the safety of visitors
4. Effectively direct customers to all parts of the attraction, including café, toilets, outdoor sites, enclosures and special interest areas

Health & Safety / Environmental Health

1. Implement the legal obligation to maintain a safe working environment at all times
2. Follow the company's procedures, as described in the Health & Safety Policy
3. Take active responsibility for maintaining own health & wellbeing and working within personal limits for manual handling
4. Report anything unsafe to the Head of Species, and accidents, near misses, and so on to an appropriate designated person for inclusion in the accident book

Team

1. Be an active team member and work to ensure good teamwork and communication is achieved
2. Take part and contribute to team meetings and put forward ideas and feedback in order to improve ways of working
3. Show awareness of the needs of fellow team members demonstrating respect and consideration
4. Maintaining an environment free from gossip and unpleasant or malicious comments
5. Work collaboratively with colleagues in order to meet the objectives of the business

General

1. Welcome visitor groups to Pensthorpe, when required
2. Attend work with a clean and smart appearance, wearing the appropriate attire
3. Undertake any other tasks that may be reasonably requested
4. Implement the policies and procedures set out in the Employment Handbook

Signed by Employee:

Date: