

Role Description

ROLE: Volunteer Assistant Gardener

REPORTING TO: Head Gardener

ROLE SUMMARY: The purpose of this role is to assist in the day to day maintenance of the garden

Role Duties:

Under the guidance of the Gardening team volunteers will help with:

- Pruning of shrubs and climbers
- Planting of new areas within the garden
- Hedge trimming
- Bulb planting
- Digging of beds (only if you want to)
- Cutting back of herbaceous plants in the Millennium Garden.
- Plant identification
- Weeding of flower beds
- Irrigation in summer where needed
- Creating habitat areas for wildlife

Visitors:

- Greeting visitors and showing courtesy at all times
- Taking the necessary action to ensure the safety of visitors
- Assisting with presentations and garden walks/talks

Health & Safety / Environmental Health

- Implementing the legal obligation to maintain a safe working environment at all times
- Following the company's procedures as described in the Health & Safety Policy
- Reporting anything unsafe to the Head Gardeners or the Assistant Gardener and to report accidents, near misses and so on in the accident book.

Time Requirements / Commitment

Typically, 7 hours between 10am and 5pm on a Tuesday, although this can be flexible.

Place of Volunteering

Pensthorpe Natural Park

Support

Full training will be given to enable the volunteer to work effectively.

Other Information

- A trial day will be undergone to ensure both parties are happy with the role.
- Volunteers are appointed for an initial probation period of 3 months after which there will be a review to determine whether their placement will be ongoing.
- Disclosure and Barring Scheme checks may be undertaken.
- Uniform and personal protective equipment will be provided, as appropriate.